




# DSV Solutions A/S

c/o Bella Center  
 Emma Gads Vej 11 (Area E)  
 DK-2300 Copenhagen S  
 Tel: +45 43203850  
 Email: expo@dk.dsv.com



## Shipping Instructions

Venue: Bella Center, Copenhagen

| 1   | ROADFREIGHT GROUPAGE & COURIER   | ROADFREIGHT PART- & FULL TRAILER (FOR DIRECT STANDDELIVERY)  |
|---|--|--|
|  | Deadline for arrival - 2 workingdays before requested standdelivery  | Arrival during official build-up / break-down dates  |
|   | <b>WAREHOUSE ADDRESS:</b><br>"Show / stand / exhibitor name"<br>DSV Solutions A/S<br>c/o Bella Center<br>Emma Gads Vej 11 (Area E)<br>DK-2300 Copenhagen   | <b>DIRECT DELIVERY ADDRESS (only for trucks unloading by forklift):</b><br>Show / stand / company name" - <i>please replace with relevant information</i><br>c/o Bella Center<br>Emma Gads Vej 11 (Area E)<br>DK-2300 Copenhagen |
| 2   | AIRFREIGHT   |  |
|  | Please send freight pre-paid to :  | CPH (Copenhagen)   |
|   | Deadline for arrival:  | EU: 2 days before standdelivery / Non-EU: 4 days before standdelivery  |
|   | <b>MAWB CONSIGNEE:</b><br>DSV Solutions A/S<br>Emma Gads Vej 11 (Area E)<br>DK-2300 Copenhagen   | DSV Solutions A/S<br>"Show / stand / company name" - <i>please replace with relevant information</i><br>DK-2300 Copenhagen<br>Tel.: +45 43203850 / email: expo@dk.dsv.com  |
| 3   | SEAFREIGHT   |  |
|  | Please send freight pre-paid to :  | International Seaport of Copenhagen  |
|   | Deadline for arrival:  | 10 days before standdelivery   |
|   | <b>B/L consignee:</b><br>DSV Solutions A/S<br>"Show / stand / company name" - <i>please replace with relevant information</i><br>Emma Gads Vej 11 (Area E)<br>DK-2300 Copenhagen<br>Tel.: +45 43203850 / email: expo@dk.dsv.com  | <i>Important notice:<br/>When possible please ship on<br/>express-release Ocean Bill of<br/>Lading</i>   |
| 4   | CASE MARKINGS  |  |
|   | <b>Please mark all cases clearly as follows:</b>   | "Standnumber / company" - <i>please replace with relevant information</i><br>DSV Solutions A/S<br>Emma Gads Vej 11 (Area E)<br>DK-2300 Copenhagen<br>1 of ... / 2 of ... / 3 of ... Etc.   |
| 5   | CUSTOMS FORMALITIES  |  |
|   | For Shipments outside the EU we require the following documents for customs clearance:<br><ul style="list-style-type: none"> <li>✘ 3 originals of proforma invoice / packing list in English, showing weights, sizes, values, description of content and Harmonized Codes.</li> <li>✘ Separate invoices for temporary goods (Exhibits / Standfittings) and final importation (consumables / advertising materials) or send temporary goods by ATA Carnet</li> <li>✘ If necessary: Certificate of Origin (Form A / EUR.1) / Special certificates (Health / veterinary)</li> </ul> |  |
| 6   | CONTACT DETAILS  |  |
|   | Project responsible:<br>Direct tel:<br><br>Email:  | DSV Fairs & Exhibitions<br>+45 43203850<br><br><a href="mailto:expo@dk.dsv.com">expo@dk.dsv.com</a>  |

All services are rendered according to the DSV Standard Terms and Conditions and the General Conditions of the Nordic Association of Freight Forwarders -

NSAB2015 which can be forwarded upon request